

MINUTES
MATAGORDA COUNTY COMMISSIONERS' COURT MEETING
MATAGORDA COUNTY COURTHOUSE, ROOM 300
1700 SEVENTH STREET, BAY CITY, TEXAS 77414
9:30 A.M., MONDAY, JANUARY 27, 2025

Call to Order

This **Regular Session** of the Matagorda County Commissioners' Court was called to order at 9:35 A.M., Monday, January 27, 2025, in the Matagorda County Commissioner's Courtroom, located on the Third Floor, 1700 Seventh Street, Room 300, Bay City, Texas, with County Judge Seiferman presiding.

Others present were as follows: Matt Sloan, Janice Hawthorne, Denise Fortenberry, Kristi Lee, Robert Campos, Darlene Richardson, Donna Barrett, Kelli Wright-Nelson, Mitch Thames, Ben Hardin, Kent Pollard, Brian Rider, Patsy Rider, Carol Sue Gibbs, Vic Everett, Linda Cartwright, Deean Griffith, Laurie Medina, Vince Maloney, Jennifer Bishop, Ethan Kasmir, Gloria Millsap, Suzanne Sullivan, Dan Pustka, Teri Cartwright, Bobby Wilkinson, Jerry Lipinski, Alexandria Longoria and Stephanie Wurtz.

1. Certification of quorum

County Judge Seiferman certified a quorum in person with Commissioner Cook, Commissioner Estlinbaum, Commissioner Shimek and Commissioner Frick.

2. Pledge of Allegiance – Commissioner Estlinbaum

3. Texas Pledge – Commissioner Estlinbaum

4. Prayer – Commissioner Cook

5. Public Comments

This being the next item for business, no action required.

6. Consideration and possible action regarding approving Commissioner's Court Minutes for January 13, 2025

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Estlinbaum, with all others concurring, to approve Commissioner's Court Minutes for January 13, 2025. Motion carried. Vote 5 ayes 0 nays

7. Consideration and possible action regarding contracts for the use of the Matagorda County Fairgrounds facilities

This being the next item for business, no action required.

8. Consideration and possible action to approve a Resolution honoring Judge Ben Hardin for his service to Matagorda County

This being the next item for business, motion was duly made by Commissioner Estlinbaum and seconded by Commissioner Shimek, with all others concurring, to approve a Resolution honoring Judge Ben Hardin for his service to Matagorda County. Motion carried. Vote 5 ayes 0 nays

9. Consideration and possible action to accept the Matagorda County Historical Commission's Annual Report by Carol Gibbs, and approve the Matagorda County Historical Commission Board for the 2025 term

along with the Matagorda County Historical Commission Bylaws and allow County Judge Bobby Seiferman to sign

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Estlinbaum, with all others concurring, to accept the Matagorda County Historical Commission's Annual Report by Carol Gibbs, and approve the Matagorda County Historical Commission Board for the 2025 term along with the Matagorda County Historical Commission Bylaws and allow County Judge Bobby Seiferman to sign. Motion carried. Vote 5 ayes 0 nays

10. Consideration and possible action to appoint Sheriff Rick DeLeon in place of Frank "Skipper" Osborne as a representative for Matagorda County Sheriff's Office on the Sexual Assault Response Team (SART) for Matagorda County

This being the next item for business, motion was duly made by Judge Seiferman and seconded by Commissioner Shimek, with all others concurring, to appoint Sheriff Rick DeLeon in place of Frank "Skipper" Osborne as a representative for Matagorda County Sheriff's Office on the Sexual Assault Response Team (SART) for Matagorda County. Motion carried. Vote 5 ayes 0 nays

11. Consideration and possible action to appoint Sgt. Robert Pierce in place of Lt. Chris Hadash as a representative for Bay City Police Department on the Sexual Assault Response Team (SART) for Matagorda County

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Estlinbaum, with all others concurring, to appoint Sgt. Robert Pierce in place of Lt. Chris Hadash as a representative for Bay City Police Department on the Sexual Assault Response Team (SART) for Matagorda County. Motion carried. Vote 5 ayes 0 nays

12. Consideration and possible action to accept the Racial Profiling Report for the Precinct #2 Constable's Office

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Shimek, with all others concurring, to accept the Racial Profiling Report for the Precinct #2 Constable's Office. Motion carried. Vote 5 ayes 0 nays

13. Consideration and possible action to adopt the MOU with Service Provider on the Youth Diversion Plan for Justice of the Peace, Precinct #2 and allow Judge Suzanne Sullivan to sign

This being the next item for business, motion was duly made by Commissioner Estlinbaum and seconded by Commissioner Frick, with all others concurring, to adopt the MOU with Service Provider on the Youth Diversion Plan for Justice of the Peace, Precinct #2 and allow Judge Suzanne Sullivan to sign. Motion carried. Vote 5 ayes 0 nays

14. Consideration and possible action to approve bondsmen identification card applications for garage and building access

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Estlinbaum, with all others concurring, to approve bondsmen identification card applications for garage and building access. Motion carried. Vote 5 ayes 0 nays

15. Consideration and possible action to approve applications for garage access tags for individual, county and law enforcement vehicles

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Estlinbaum, with all others concurring, to approve applications for garage access tags for individual, county and law enforcement vehicles. Motion carried. Vote 5 ayes 0 nays

16. Consideration and possible action to allow Constable Bill Orton, Precinct #6 to appoint Fred Wesselski as a non-full time paid Deputy Constable

This being the next item for business, motion was duly made by Commissioner Estlinbaum and seconded by Commissioner Frick, with all others concurring, to allow Constable Bill Orton, Precinct #6 to appoint Fred Wesselski as a non-full time paid Deputy Constable. Motion carried. Vote 5 ayes 0 nays

17. Consideration and possible action to allow Constable Bill Orton, Precinct #6 to appoint Chip Leake as a non-full time paid Deputy Constable

This being the next item for business, motion was duly made by Commissioner Estlinbaum and seconded by Commissioner Frick, with all others concurring, to allow Constable Bill Orton, Precinct #6 to appoint Chip Leake as a non-full time paid Deputy Constable. Motion carried. Vote 5 ayes 0 nays

18. Consideration and possible action to approve the promotion of Taina Frazier from Administrative Assistant to Floodplain Administrator with an hourly salary of \$17.933 per pay period effective January 6, 2025

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Frick, with all others concurring, to approve the promotion of Taina Frazier from Administrative Assistant to Floodplain Administrator with an hourly salary of \$17.933 per pay period effective January 6, 2025. Motion carried. Vote 5 ayes 0 nays

19. Consideration and possible action to declare the following vehicles as salvage and authorize to be sold at auction: 2021 Dodge P/U VIN #1C6RR7XT8MS506943

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Cook, with all others concurring, to declare the following vehicles as salvage and authorize to be sold at auction:

- 2021 Dodge P/U VIN #1C6RR7XT8MS506943
- 2014 Ford Explorer VIN #1FM5K8AR7EGA09350
- 2015 Dodge P/U VIN #1C6RRXT0FS557291
- 2017 Dodge P/U VIN #1C6RR7XTXHS584467

Motion carried. Vote 5 ayes 0 nays

20. Consideration and possible action to approve travel expenses for Amanda Campos and Rebecca Mayo to attend the 2025 National Radiological Emergency Preparedness Conference in Charlotte, North Carolina

This being the next item for business, motion was duly made by Judge Seiferman and seconded by Commissioner Shimek, with all others concurring, to approve travel expenses for Amanda Campos and Rebecca Mayo to attend the 2025 National Radiological Emergency Preparedness Conference in Charlotte, North Carolina. Motion carried. Vote 5 ayes 0 nays

21. Consideration and possible action to approve payment to Southwest Airlines for the airline tickets for Becky Cook, Kanita Robinson and Matthew Boren to attend training with Harris Govern (Tax Software System) in Dallas, Texas

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Cook, with all others concurring, to approve payment to Southwest Airlines for the airline tickets for Becky Cook, Kanita Robinson and Matthew Boren to attend training with Harris Govern (Tax Software System) in Dallas, Texas. Motion carried. Vote 5 ayes 0 nays

22. Consideration and possible action to ratify invoices for Justice of the Peace #2 to Quill in the amount of \$1,496.28 and to Function4 in the amount of \$19.26

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Estlinbaum, with all others concurring, to ratify invoices for Justice of the Peace #2 to Quill in the amount of \$1,496.28 and to Function4 in the amount of \$19.26. Motion carried. Vote 5 ayes 0 nays

23. Consideration and possible action to ratify two invoices for Precinct #1 for Taylor-Steves Furniture Co. in the amount of \$2,474.50 an Mannas Precast Concrete in the amount of \$205.50

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Frick, with all others concurring, to ratify two invoices for Precinct #1 for Taylor-Steves Furniture Co. in the amount of \$2,474.50 an Mannas Precast Concrete in the amount of \$205.50. Motion carried. Vote 5 ayes 0 nays

24. Consideration and possible action to approve payment of invoice for Precinct #2 for Caney Creek MUD and allow County Judge Bobby Seiferman to sign the attached Compromise Settlement Agreement and Release drawn up by the County Attorney and signed by Caney Creek MUD

This being the next item for business, motion was duly made by Commissioner Estlinbaum and seconded by Commissioner Frick, with all others concurring, to approve payment of invoice for Precinct #2 for Caney Creek MUD and allow County Judge Bobby Seiferman to sign the attached Compromise Settlement Agreement and Release drawn up by the County Attorney and signed by Caney Creek MUD. Motion carried. Vote 5 ayes 0 nays

25. Consideration and possible action to approve the Contract between Friends of Elder Citizens, Inc. and Matagorda County for FY 2025

This being the next item for business, motion was duly made by Judge Seiferman and seconded by Commissioner Frick, with all others concurring, to approve the Contract between Friends of Elder Citizens, Inc. and Matagorda County for FY 2025. Motion carried. Vote 5 ayes 0 nays

26. Consideration and possible action to approve a Road Abandonment application for Mr. Brian Rider to request to vacate and abandon 30 feet of platted and never opened right-of-way for Avenue B and Second Street adjacent to Block 18 in Collegeport, Texas

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Frick, with all others concurring, to approve a Road Abandonment application for Mr. Brian Rider to request to vacate and abandon 30 feet of platted and never opened right-of-way for Avenue B and Second Street adjacent to Block 18 in Collegeport, Texas. Motion carried. Vote 5 ayes 0 nays

27. Consideration and possible action to approve authorize the submission of the 2025 Rural Prosecutor's Salary Assistance Grant Program Application (SB22) up to \$175,000.00, through the Texas Comptroller's Office, and authorize the County Judge to accept or deny any award

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Estlinbaum, with all others concurring, to approve authorize the submission of the 2025 Rural Prosecutor's Salary Assistance Grant Program Application (SB22) up to \$175,000.00, through the Texas Comptroller's Office, and authorize the County Judge to accept or deny any award. Motion carried. Vote 5 ayes 0 nays

28. Consideration and possible action to approve a grant request to the Texas Comptroller for the Rural Prosecutor's Office Salary Assistance Grant award of \$175,000.00 to the Matagorda County District Attorney's Office, approval for the District Attorney to enter into the Grant Agreement, and approval by Matagorda County for acceptance of the Grant Award and disbursement of funds in accord with the Grant

This being the next item for business, motion was duly made by Judge Seiferman and seconded by Commissioner Frick, with all others concurring, to approve a grant request to the Texas Comptroller for the Rural Prosecutor's Office Salary Assistance Grant award of \$175,000.00 to the Matagorda County District Attorney's

Office, approval for the District Attorney to enter into the Grant Agreement, and approval by Matagorda County for acceptance of the Grant Award and disbursement of funds in accord with the Grant. Motion carried. Vote 5 ayes 0 nays

29. Consideration and possible action to approve Contract Amendment No. 1 between Matagorda County and the General Land Office (GLO) Contract No. 22-085-078-D342 and allow the County Judge to DocuSign, pending County Attorney review and approval

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Cook, with all others concurring, to approve Contract Amendment No. 1 between Matagorda County and the General Land Office (GLO) Contract No. 22-085-078-D342 and allow the County Judge to DocuSign, pending County Attorney review and approval. Motion carried. Vote 5 ayes 0 nays

30. Consideration and possible action to authorize publications to Request for Bids for Construction Services pertaining to the Texas Department of Agriculture, Community Block Grant, CDV23-0293 Project, and authorize the County Judge to sign all related documents

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Frick, with all others concurring, to authorize publications to Request for Bids for Construction Services pertaining to the Texas Department of Agriculture, Community Block Grant, CDV23-0293 Project, and authorize the County Judge to sign all related documents. Motion carried. Vote 5 ayes 0 nays

31. Consideration and possible action to approve a Contract between Matagorda County and Lynn Engineering, LLC related to the Request for Qualifications (RFQ) for Architectural/Engineering Services associated with the Justice of the Peace #2 Building Project, and authorize the County Judge to sign related documents, pending County Attorney review and approval

This being the next item for business, motion was duly made by Commissioner Estlinbaum and seconded by Commissioner Shimek, with all others concurring, to approve a Contract between Matagorda County and Lynn Engineering, LLC related to the Request for Qualifications (RFQ) for Architectural/Engineering Services associated with the Justice of the Peace #2 Building Project, and authorize the County Judge to sign related documents, pending County Attorney review and approval. Motion carried. Vote 5 ayes 0 nays

32. Consideration and possible action to approve a Contract between Matagorda County and Lynn Engineering, LLC related to the Request for Qualifications (RFQ) for Architectural/Engineering Services associated with the Sargent Community Center/Alternate EOC Project, and authorize the County Judge to sign related documents, pending County Attorney review and approval

This being the next item for business, motion was duly made by Commissioner Estlinbaum and seconded by Commissioner Frick, with all others concurring, to approve a Contract between Matagorda County and Lynn Engineering, LLC related to the Request for Qualifications (RFQ) for Architectural/Engineering Services associated with the Sargent Community Center/Alternate EOC Project, and authorize the County Judge to sign related documents, pending County Attorney review and approval. Motion carried. Vote 5 ayes 0 nays

33. Consideration and possible action to accept the Funding Agreement between Matagorda County and the Texas Comptroller's Office pertaining to the Rural Law Enforcement Salary Assistance Program – Sheriff's Office, in the amount of \$350,000.00, under Senate Bill 22

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Cook, with all others concurring, to accept the Funding Agreement between Matagorda County and the Texas Comptroller's Office pertaining to the Rural Law Enforcement Salary Assistance Program – Sheriff's Office, in the amount of \$350,000.00, under Senate Bill 22. Motion carried. Vote 5 ayes 0 nays

34. Consideration and possible action to approve Invoice from the following Departments: Precinct #1, Precinct #2, Precinct #3, JP #2, JP #4, District Attorney, District Judge and Sheriff's Office

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Cook, with all others concurring, to approve Invoice from the following Departments: Precinct #1, Precinct #2, Precinct #3, JP #2, JP #4, District Attorney, District Judge and Sheriff's Office. Motion carried. Vote 5 ayes 0 nays

35. Consideration and possible action to approve Matagorda County Treasurer's Office Quarterly Investment Report for 4th Quarter 2024

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Cook, with all others concurring, to approve Matagorda County Treasurer's Office Quarterly Investment Report for 4th Quarter 2024. Motion carried. Vote 5 ayes 0 nays

36. Consideration and possible action to ratify a Demand Check dated 01/13/2025 to Amazon in the amount of \$358.90

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Estlinbaum, with all others concurring, to ratify a Demand Check dated 01/13/2025 to Amazon in the amount of \$358.90. Motion carried. Vote 5 ayes 0 nays

37. Consideration and possible action to ratify AP checks dated 01/17/2025

This being the next item for business, motion was duly made by Frick and seconded by Commissioner Cook, with all others concurring, to ratify AP checks dated 01/17/2025. Motion carried. Vote 5 ayes 0 nays

38. Consideration and possible action to approve payment of Demand Checks

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Frick, with all others concurring, to approve payment of Demand Checks. Motion carried. Vote 5 ayes 0 nays

39. Consideration and possible action to approve Line Item Transfers

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Cook, with all others concurring, to approve Line Item Transfers. Motion carried. Vote 5 ayes 0 nays

40. Meet in Executive Session:

Under Section 551.076 of the Texas Government Code to deliberate the deployment, or specific occasions for implementation, of security personnel or devices or a security audit

This being the next item for business, motion was duly made at 10:30 a.m. by Commissioner Estlinbaum and seconded by Commissioner Shimek, with all others concurring, to meet in Executive Session:

Under Section 551.076 of the Texas Government Code to deliberate the deployment, or specific occasions for implementation, of security personnel or devices or a security audit

Motion carried. Vote 5 ayes 0 nays

41. Reconvene open session and consider taking action on the matters discussed in Executive Session:

Under Section 551.076 of the Texas Government Code to deliberate the deployment, or specific occasions for implementation, of security personnel or devices or a security audit

This being the next item for business, motion was duly made at 11:20 a.m. by Commissioner Shimek and seconded by Commissioner Cook, with all others concurring, to meet in Executive Session:


Under Section 551.076 of the Texas Government Code to deliberate the deployment, or specific occasions for implementation, of security personnel or devices or a security audit

Motion carried. Vote 5 ayes 0 nays

42. Adjournment

At approximately 11:21 a.m. Judge Seiferman adjourned the meeting.

Approved in Open Court, the 10th day of February, 2025.



BOBBY SEIFERMAN
County Judge



EDWARD "BUBBA" COOK
Commissioner Precinct No. One



MIKE ESTLINBAUM
Commissioner Precinct No. Two



TROY SHIMEK
Commissioner Precinct No. Three



CHARLES "BUBBA" FRICK
Commissioner Precinct No. Four

ATTEST:



Stephanie Wurtz, County Clerk

